

Thank you for the extensive documentation provided in response to our request under the Public Record Act.

We have done a preliminary examination of the material provided and find that the internal evidence of the documents indicates a number of missing documents. Here is what we have noted so far (numbers refer to Bates numbers on documents received):

1. The memorandum dated 1/18/06 from Sergeant Olsen (000021) is a cover letter for the final draft of a grant proposal for the period 10/1/06-9/30/07. However, the attached proposal was not turned over to us. Please provide this attachment.
2. A second cover letter date 8/29/06 (000025) relates to this same grant dated and refers to an apparently approved grant agreement denoted PT0755 but only three pages of this material was provided. Please provide the missing documents.
3. Other material relating to this grant (which appears to be a 2-year grant) is also missing. Although there is some material relating to AL0705 which covers the first year 10/1/06-9/30/07, there is no description of the grant for the following year (10/1/07-9/30/08). Please provide all documents relating to the second year of this grant or to both years.
4. Letters dated Jan 29, 2008 and Jan. 29, 2009 (000030 and 000043) are cover letters for grant proposals for 10/1/08-9/30/09 and 10/1/09-9/30/10, and the cover letters referred to above, these do have material on the respective grant proposals, however there is a lack of documentation on the approvals and conditions of these two grants as approved. Please provide all documents relating to the approvals of these two grants and the conditions required.
5. Department policy indicates that all checkpoints are publicized by news releases. Although a number of prior notification news releases were provided, those relating to the following checkpoints (as indicated by corresponding stat sheets) were not provided: 2007: 1/20, 2/4, 2/6, 2/24, 3/04, 4/13, 5/5, 5/27, 6/24, 10/28, 11/3. 2008: 3/17, 3/25, 3/29, 5/17, 7/24, 8/31, 9/6. 2009: 3/13, 3/15, 4/16, 7/3, 7/16, 7/19. If these checkpoints were in fact given prior notification please provide the news releases relating to each of them.
6. Many new releases announcing future checkpoint dates were not accompanied by checkpoint stat sheets for the dates given, indicating that we were not provided with all the stat sheets requested. Here are the dates of the missing stat sheets: 12/14/07, the following dates in 2008: 2/9, 2/16, 3/1, 4/23, 4/26, 5/25, 6/13, 8/1, 8/2, and in 2009: 5/15, 5/17, and 5/30. Please provide these stat sheets.
7. We received only one STOP team stat sheet. Please provide all the other STOP team stat sheets from 10/1/06 to date.
8. We do not find any stat sheets for the annual Click It or Ticket campaigns for 2007, 2008, or 2009. Please provide these for all operations (checkpoints or roving patrols) related to these campaigns.
9. For the grant period 10/1/07-9/30/08 it was reported (000031) that 17 grant checkpoints and 2 AVOID checkpoints were conducted, however we were provided with only 10 stat sheets for checkpoints during this period. Please provide the missing stat sheets as well as associated Scene Supervisor's Report and Scene Coordinator's Report.
10. The stat sheet for 7/3/09 states that there were 11 14601 and 12500 impound tows but immediately below are listed 5 14601 tows and 3 12500 tows for a total of 9. Please provide any documents relating to correction of errors on this or other reports.

Based on information in the documents received, we also request the following documents:

1. For all checkpoints (and roving patrols and STOP team operations, if these exist) please provide the associated Scene Supervisor's Report and Scene Coordinator's Report.
2. Since grants are for the period from October 1 to September 30 of the following year, please provide the stat sheets for all checkpoints and roving patrols from 10/1/06 to 1/20/07 and all corresponding Scene Supervisor's Reports and Scene Coordinator's Reports.
3. The current grant period ends on the last day of the current month (9/30/09) when available please provide all stat reports and Scene Supervisor's and Scene Coordinator's Reports for the period 7/19/09-9/30/09.
4. We would like to see the distribution list for the News Releases relating to checkpoint prior announcements and copies of emails sent out with such announcements if they are sent by email.
5. We would like to see a month-by-month tabulation of DUI arrests for 2007, 008, and 2009 similar to that provided for 14601 and 12500 tows.

I want you to know that we appreciate your cooperation and that the requests made herein are simply to provide missing documents and to complete documentation for the beginning and ending grant years so we can proceed with our analysis.

Thanks, Belen Seara